

Information about the evaluation of foreign credentials

Are you doing (or about to do) the Orientation on the Dutch Labour Market for your 'inburgering', naturalisation or application for a permanent residence permit? In that case you may apply for a free *Diplomawaardering* (Credential Evaluation) or *Indicatie Onderwijsniveau* (Educational Level Indicator) of your foreign credential through www.idw.nl. This will tell you what your credential from school, university or study programme is worth in the Netherlands. This is important if you want to find work in the Netherlands.

When should you submit an application?

We advise you not to submit an application unless your education continued beyond primary school level. Do you have more than one diploma? In that case you must clearly specify which credential you want evaluated - the diploma you want to use to apply for work in the Netherlands for example. Sometimes we are unable to evaluate a credential. In that case we will send you a *Bericht geen waardering* (Notification No Evaluation).

Did you come to the Netherlands as a refugee? And have you followed a course abroad for which you have **no documentation** such as a diploma and/or list(s) of subjects? In that case you can receive an *Indicatie Onderwijsniveau* of your credential. While doing your application, please indicate that you don't have any documents of your education.

You cannot apply for an evaluation of the following credentials:

- Study programmes or courses of less than 1000 hours duration. One school year is 1000 hours.
- Credentials awarded by a school which receives no funding from the government (a private school for example).
- Dutch diplomas and/or certificates.

How do you submit an application?

You go to www.idw.nl. Via the button "Apply now" and then "Apply for a credential evaluation for inburgering" you can create a Mijn IDW account. You can complete the application entirely digitally. You can fill in all the information digitally and you can upload all documents while you do your application. You can also use your phone or tablet to apply for an evaluation.

What documents should always be uploaded?

Document	Purpose of the application		
	'Inburgering'	Naturalisation	Permanent residence permit
Copy of your residence permit (front and back)	x	x	x
Copy of the <i>Kennisgeving inburgeringsplicht</i> letter	x	--	--
Copy of an official document which states your Citizen Service Number (BSN)	--	x	x
Copy of the credential you want evaluated	x	x	x
Copy of the list of subjects in the year you took the examination (for secondary school certificate or vocational training)	x	x	x
Copies of the lists of subjects in each year of study (for a university degree)	x	x	x

(x) send with your application (-) do not send with your application

Are you not sure if you have enough documents for a *Diplomawaardering*?

Upload all documents you have of your education, such as a diploma or a list of subjects. Do you have other documents about your occupation? In that case upload these as well.

Depending on the documents you uploaded you will receive a *Diplomawaardering*, an *Opleidingswaardering* (EducationEvaluation), a *Bericht geen waardering* or an *Indicatie Onderwijsniveau*.

How long does the evaluation take?

Did you upload all the necessary documents? In that case it will be about four work weeks before you can download the evaluation. You will receive an email when the advice is ready. It will take longer than four work weeks if you do not send all the required documents at once.

What does it cost?

Are you doing (or about to do) the Orientation on the Dutch Labour Market for your 'inburgering', naturalisation process, or application for a permanent residence permit? In that case you are eligible for one *Diplomawaardering* or *Indicatie Onderwijsniveau* free of charge. We evaluate only one foreign credential free of charge. You will have to pay for any additional applications yourself.

Do you have any questions?

Further information about credential evaluation is to be found at www.idw.nl. Do you have any questions? In that case send an e-mail to info@idw.nl or call the Information Centre for Credential Evaluation (IcDW), telephone 079 321 79 30. We are available to take your calls from Monday to Thursday, between 9:00 AM and 12:30 PM.